



# APPLICATION FORM (Employment)

The School of Artisan Food welcomes applications for advertised positions. Please ensure to complete this form fully when applying for a job and to specify clearly below the position(s) you are applying for.

If necessary, use additional pieces of paper and attach them to this form to complete your application. Unless requested in the job advert, there is no need to send us your CV.

Position applied for:	
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Please complete ALL sections below, entering the phrase 'N/a' if a question does not apply to you.

## PERSONAL DETAILS

Title:		Surname:	
Initials:		Forename(s):	
Date of Birth		Gender:	Male: <input type="checkbox"/> Female: <input type="checkbox"/>
Do you currently have the right to live and work in the UK?		Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
Do you currently hold a full UK driving license?		Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
Address:			
Post Code:			
Telephone Number	Is this number: Home <input type="checkbox"/> Mobile <input type="checkbox"/> Work <input type="checkbox"/>		
Email:			
Contact	Can we contact you via email?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
	Can we contact you via Telephone?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>

## CURRENT EMPLOYMENT

Complete this form with details of your current, or most recent employment:

Current Employer:	Position:
Time in current employment:	Notice Period Required:
Are you currently Un-Employed:	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Are you currently registered as Self Employed	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Main responsibilities:	

**EMPLOYMENT HISTORY**

Please list your employment history (excluding your current employment) starting with the most recent and working backwards.

Please continue on a separate sheet of paper if necessary.

Employer	Position(s) Held	Brief summary of responsibilities and reason(s) for leaving	Start and Finish Dates

**PERSONAL INTERESTS**

Please use this space to give us details of your personal interests, and how these may apply to the job you have applied for at the School of Artisan Food.

## EDUCATION - School, College and/or University

Please use this table to tell us details of your formal education (see below for professional qualifications). Starting with the highest level of education and working backwards.

School, college or university	Qualifications achieved (eg. Degree / A-levels, NVQ level 3 etc)	Subject(s) achieved (eg. Maths, English etc)	Grade or level achieved (eg 'C', 2:1 etc)	Date Achieved (if you are waiting for results, please state clearly)

## PROFESSIONAL TRAINING

If you have any professional training (for example teaching or accountancy qualifications) or have taken any specific courses relating to your job or your skills, please give details here.

Qualification or training received	Date of training / award	Brief summary of responsibilities and reason(s) for leaving	Level achieved (if applicable, state the level achieved)

## PERSONAL STATEMENT

We would like to hear more about you and why you feel you have the pre-requisite skills and experience for the job you have applied for. If necessary, you may continue on a separate piece of paper and attach it to this form.

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## REFERENCES

Please provide 2 references. These people should not be related to you. One should include your current employer. We will **not** contact your current employer without your agreement and until a provisional offer of employment is made.

Name of Referee: Relationship to you:	Name of Referee: Relationship to you:
Address:  Post Code:	Address:  Post Code:
Telephone Number: Email Address:	Telephone Number: Email Address:

## DECLARATION

I declare that the information on this form is correct to the best of my knowledge.  <b>Signed:</b>	<b>Date:</b>
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Please return your completed form to: **Director, The School of Artisan Food, Lower Motor Yard, Welbeck, Nottinghamshire. S80 3LR**